



## Check Off Services Task Complete<sup>SM</sup> Can Provide For You!

### Companionship

- Companionship and friendly conversation
- Reminisce about the past
- Answer the door and telephone
- Set up social functions and visits
- Arrange appointments
- Help write letters and read mail

### Indoor Activities

- Participate with hobbies or crafts
- Read (books, periodicals, newspaper)
- Play games or cards
- Rent and watch movies

### Outdoor Activities

- Take walks
- Bring in the mail and newspaper
- Garden care and upkeep
- Coordinate lawn care and other home maintenance services
- Take out the garbage
- Walk pets

### Homemaker Services

- Prepare grocery list
- Meal prep and cleanup
- Mail letters, bills, packages
- Pet care and monitoring
- Water plants and garden
- Supervise home maintenance
- Bookkeeping
- Run errands (grocery shopping, dry cleaners, bank, pharmacy)
- Wash and arrange dishes
- Clean kitchen counters and appliances
- Organize closets
- Sort photos and arrange albums

### Transition Assistance

Task Complete<sup>SM</sup> also provides transition assistance when you are downsizing. We can help with the packing and removal of old cloths to trash or Goodwill. We can also assist with cancelling utility services, etc.

Additional client requests available

Kellyann Schaefer, Owner

267-334-6927

[Kelly@taskcomplete.com](mailto:Kelly@taskcomplete.com)